

Completing the KS2 Proforma 2022 – how to obtain the figures

After following **Import KS2 Test results from PAG** instructions (from 5th July) , follow these steps using the **Transition Matrix** function with the **KS2 Measures 2022** markbook to quickly obtain pupil numbers at each Test/TA outcome as well as the % RW & M combined figures for the KS2 **Proforma** for CBC.

A copy of the proforma is shown below with the matching columns in the KS2 Measures markbook.

PLEASE COMPLETE AND RETURN BY Noon, Tuesday 5th July 2022

| | | | | | | | | | | | | | | |
|--|---|---|--|---|--|---------------|----------------------------------|-----|-----|-----|-----|-----|-----|--------------------------------|
| Name of School: | | | | | | | Dated: 5 th July 2022 | | | | | | | |
| KS2 Measures 2022 – Column Headings | | | | | | | | | | | | | | No. of Pupils in Year 6 Cohort |
| Category (see overleaf for codes) | | | | | | | | | | | | | | |
| | A | B | F | H | J | L | M | P | Q | U | NS | AS | | |
| Reading Test | KS2 En ROU | | | | | | | | | | | | | |
| Mathematics Test | KS2 Ma OUT | | | | | | | | | | | | | |
| Grammar, punctuation and spelling Test | KS2 En GOU | | | | | | | | | | | | | |
| Number of Pupils in each Category (see overleaf for codes) | | | | | | | | | | | | | | No. of Pupils in Year 6 Cohort |
| | A | F | L | P | EM | PK1 | PK2 | PK3 | PK4 | PK5 | PK6 | WTS | EXS | |
| Writing Teacher Assessment (TA) | KS2 En Wri TA | | | | | | | | | | | | | |
| *Please see overleaf for the key for each category | | | | | | | | | | | | | | |
| No. of Pupils in Yr 6 Cohort | Reading Test Number of pupils reaching the expected standard | Grammar, punctuation and spelling Test Number of pupils reaching the expected standard | Writing TA Number of pupils reaching the expected standard or greater depth | Mathematics Test Number of pupils reaching the expected standard | Combined Reading, Writing TA and Maths Number of pupils reaching at least the expected standard | KS2 RWM Met ? | | | | | | | | |

KS2 Measures 2022 Markbook

KS2 En ROU (Reading Test)
 KS2 Ma OUT (Maths Test)
 KS2 En GOU (SPAG Test)
 KS2 En Wri TA (Writing TAs)
 KS2 RWM Met? (Yes/No indicator)

Reading Test

- Go to **Assessment > Markbook > Select** the **KS2 Measures 2022** markbook for your Year 6 cohort and click on the **Transition Matrix** button (4th button on right) *In the pop-up window:*
- For **Reading Test** results: In the **Vertical Assessment** item drop-down, select **KS2 En ROU**
- In the **Horizontal assessment** item drop-down, select **KS2 En ROU** again
- Click **Generate** and click **Yes** to the next prompt

You will now see a table similar to below for your **Reading Test (KS2 En ROU)**

Transition Matrix Criteria

Assessment Plan: NC Key Stage 2 2018: Class 2A

Vertical Assessment Item: KS2 En ROU

Vertical Assessment Values: Current Values
 Values as at: _____

Horizontal Assessment Item: KS2 En ROU

Horizontal Assessment Values: Current Values
 Values as at: _____

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Vertical: KS2 En ROU (as at 16 Apr 2018) Horizontal: KS2 En RO

Display: Show Numbers Hide Zero Columns & Rows Show Zero

| 16 Apr 2018 | 16 Apr 2018 | AS | NS | Total |
|-------------|-------------|----|----|-------|
| AS | | 2 | 0 | 2 |
| NS | | 0 | 1 | 1 |
| Total | | 2 | 1 | 3 |

| | Number of Pupils in each Category* | | | | | | | | | | | No. of Pupils in Year 6 Cohort | | |
|--|------------------------------------|---|---|---|---|---|---|---|---|---|----|--------------------------------|----|---|
| | A | B | F | H | J | L | M | P | Q | U | NS | | AS | |
| Reading Test | | | | | | | | | | | | 1 | 2 | 3 |
| Mathematics Test | | | | | | | | | | | | | | |
| Grammar, punctuation and spelling Test | | | | | | | | | | | | | | |

From the table produced, **transcribe** the numbers for each outcome and total pupil number onto the Proforma into the appropriate boxes (**as per example**).

If you want to print the table, click on the button to paste the table into Excel and print from there.

Repeat this for the other test results as overleaf.

To calculate the other subjects,

1. Click on the **BACK** button to return to the markbooks list.
2. Whilst KS2 Measures 2022 markbook is still selected, click on the **Transition Matrix** button again
3. For each subject at a time, select the columns as listed below > then click **Generate** and click **Yes** to the prompt

| | |
|---|--|
| Mathematics Test | Vertical AND Horizontal assessment items: KS2 Ma OUT |
| Grammar, Punctuation & Spelling Test | Vertical AND Horizontal assessment items: KS2 En GOU |
| Writing TA | Vertical AND Horizontal assessment items: KS2 En Wri TA |
| *** Combined Reading, Writing TA and Maths | Vertical AND Horizontal assessment items: KS2 RWM Met? |

*** For **Combined Reading, Writing TA & Maths**, the table will show pupil numbers for YES and NO. Take the total for YES and transcribe into the 'Combined R,W & M' box on the Proforma

| 17 Apr 2018 | 17 Apr 2018 | Y | N | Total |
|-------------|-------------|---|---|-------|
| Y | | 1 | 0 | 1 |
| N | | 0 | 2 | 2 |
| Total | | 1 | 2 | 3 |

| KS2 RWM Met ? | |
|--|--|
| Combined Reading, Writing TA and Maths | Number of pupils reaching at least the expected standard |