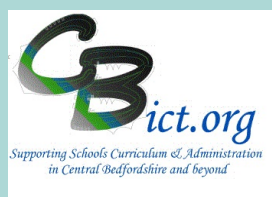


For the attention of Headteachers and G2 Administrators .....in this edition.....GDPR Workshop ..important reminders re census and website ... questions answered from RM User Forum.....and more!



Autumn 2017 (Sept 17) edition 5

## RM Integris News

An online newsletter for RM Integris Users  
keeping you up-to-date with latest news and features

### Don't miss our GDPR workshop this term!

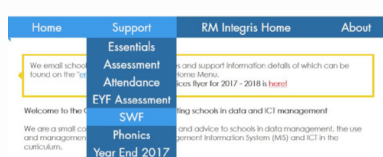
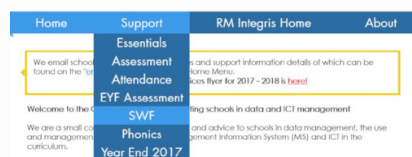
**GDPR Workshop** - Monday 25th September 2017 @ Rufus Centre, Flitwick 9.30am - 3.30pm

The **General Data Protection Regulations** will replace the current Data Protection Act from next May 2018. These new regulations will place greater responsibility on organisations (including schools) on the safety and security of data.

The workshop will focus on helping schools gain a better understanding of the changes in legislation, the implications if the regulations have not been followed, what schools have to do to be compliant and how to go about it. A number of practical resources will be included as part of the course.

Fee is £100 per school (max of 2 delegates per school) which includes lunch.

**Happy 1st birthday www.cbict.org.uk !** To celebrate our website's 1st year, CBICT.org.uk has undergone a mini makeover during the summer break .....



All the usual features are still there but we have improved access to the different areas through our rationalised menus which we hope will help you find items more easily. There is a new **Resources** area too!

The Support pages for 17/18 all have new passwords and they will be issued to schools who have purchased our enhanced support packages from w/b 4/9/17.

### ***Important data reminders for this term***

**School Census** support documents are now available from our Essentials Forum page - School Census reference date is Thursday 5th October. The **DataClean Checklist** for the October Census outlines all the new data items expected (primarily for nursery years) .

The **DfE Pupil Premium Download file for 17/18** is also available from K2S - instructions for downloading and importing into RMItegris are available from the Support/Essentials page. Please note that RM have introduced a new 'school defined' flag for PP to help monitor funding for pupils that were/are entitled to FSM. See LiteBite 15 available from ***RMIntegris Home/LiteBites*** link on our website for the all important details.

**School Workforce Census** support documents are also available from the Support/SWF page. The SWF Census reference date is Thursday 2nd November.

*If you have placed your order for the Essentials and/or SWF Enhanced support from CBICT, you will receive the new passwords for the support pages on our website from w/b 4th September 2017. If you wish to order, you can get a copy of our flyer/order form from our website.*

### **Administrators....please note!**

#### ***User Accounts***

Are your user accounts for RMItegris up-to-date for this new academic year?

Check for expiry dates, make leavers inactive, add new users and check access rights

Go to System Management>User Management

#### ***Updated New Starter Form for Pupils***

The New Starter Form for pupils has been updated to bring it more in line with the latest data requirements for census - you can download a copy from the Support/Essentials page on our CBICT web site.



*New event.....New event.....New event.....New event !*

CBICT and RM are jointly hosting an **Insights Meetup** for Integris users in Bedfordshire on **Thursday 30th November** in the Grange Suite at The Forest Centre in Marston.

It starts at 8.30am with coffee on arrival and finishes at 12.30pm. This is a free event.

Invest in some time away from school to focus on learning to use Integris to make your life easier, discover latest features, find out practical top tips and ask questions specific to your needs.

Make your bookings [HERE](#)

Why not try out one of the new features in RMIntegriss this term?

Take a look at our [LiteBites](#)

### Latest features in RMIntegriss

Following the summer upgrades, here is a list of the most useful features.....

#### ***Student Find using multiple surnames or reference numbers***

You can now search for more than one pupil surname (or student reference numbers) at anyone time. Clicking on the + box in the Student Search window (when using Find) gives you a text box in which you can type in or paste in a list of surnames to then Find. Very useful if you have a list of pupil surnames required to create a new group, or for running a report for a specific group of pupils etc.

#### ***'School Defined' Pupil Premium flag***

You can now tick a box for this new field to track children who you believe are entitled to pupil premium funding, even if they haven't had it confirmed or are not in receipt of the grant yet i.e. they became entitled to FSM after the January Census date and therefore missed the funding deadline for April. This is not a mandatory field for the census and it is not pulled through into the census return but it allows schools to group together all the pupils who are effectively 'PP' pupils for searching and reporting purposes.

#### ***Recording EYP in the Pupil Grant Table***

You can now record children that receive the Early Years Pupil Premium Grant in the ***Pupil Premium Grant*** table in the Entitlement tab in Student Details. This has been added to Student Find as well. In Assessment markbooks, the ***Pupil Premium Any Ever*** contextual data option includes children that have the EYP – Early Years Pupil Premium. In Student Reports, the Pupil Premium Grant Report now includes EYP as an option.

#### ***Look at LiteBite 15 for a more comprehensive outline of the changes and enhancements to recording and searching for Pupil Premium children***

#### ***Reporting on Meal Types***

The new ***Meal Type Summary (multiple dates) Report*** shows how many meals are taken each day over a specified date range. This is ideal for local authorities and caterers who want to analyse meal choices.

The existing Daily Meal Type Summary Report has been renamed to ***Meal Type Summary (single date) Report***.

## ***From the G2 Forum.....your questions answered.....***

### ***Some new things to look out for in 2017/18.....***

*Q: Are RM still planning on giving the schools the ability to plan a child's meal options for the week? e.g. Mon,Wed,Fri they have packed lunch and Thurs they have hot dinner.*

*A: Yes. As part of our 'Third Phase' of developments to the Account (Dinner Money) functionality, we will be introducing the ability to select default meal options for a child, across a range of days. At this stage it is likely to be a two week calendar. (Though we would welcome your thoughts on this). This should be in schools by next year.*

*Q: Do RM have any plans to increase the functionality of the Mobile Site? If so, could it / should it contain Staff Contact info?*

*A: There are no plans to allow access to Staff Details via the Mobile Site as it is not a change that has been requested before, and we have concerns that it would change the nature of how we expect schools to interact and use the RM Integris Mobile Site (e.g. as a naturally cut down version designed for Teachers and Classroom based Support Staff). Having said this, in the not too distant future the Mobile Site will feature access to RM Intelligence expected in the latter part of this year. We will also improve RM Intelligence by introducing Governor and Ofsted tabs, making the data live and giving contextual filters on every page.*

*Q: What improvements are planned for the Safeguarding functionality in the future?*

*A: There are plans for a brand new, dedicated Safeguarding module, which is set to be delivered in the early part of 2018.*

*Q: Could Integris alert the schools if they are importing a CTF that had PP / FSM / EAL/ High Levels of Absence?*

*A: Again this is not a request that we have ever received before. There are statutory changes to CTFs that are coming in the Autumn, and upon receipt of these, we can look at whether this is something that Integris can deliver.*

*Q: The ability to filter the Assessment Transition Matrix (by things like PP, EAL, SEN) would be desirable.*

*A: There are plans to look at the Assessment module in its entirety next year. The in-built analysis will form a large part of this, and the Development Team really liked the idea of filters on the Transition Matrix page so watch this space!*

**With thanks to Dom Fox, Product Specialist, RM**

We would like your views!

Complete this [short survey](#) and tell us what you think about the newsletter

## ***A message from CBICT.....***

Dear colleagues,

We hope you have had a restful summer break and your batteries are re-charged for the start of the new academic year.

Our main focus this term is the all important GDPR and its implications for schools and how best we can support schools in complying with the changes and new requirements. We hope to see you at the workshop on 25th September!

We are also gradually adding new areas to our CBICT website that we feel will help schools save time and make better use of the RMIntegris system, so if there is anything you think would be useful, please let us know.

Best wishes for a good start to the new term.

Cathy & Neil

CBICT Ltd

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[admin@cbict.org.uk](mailto:admin@cbict.org.uk)

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