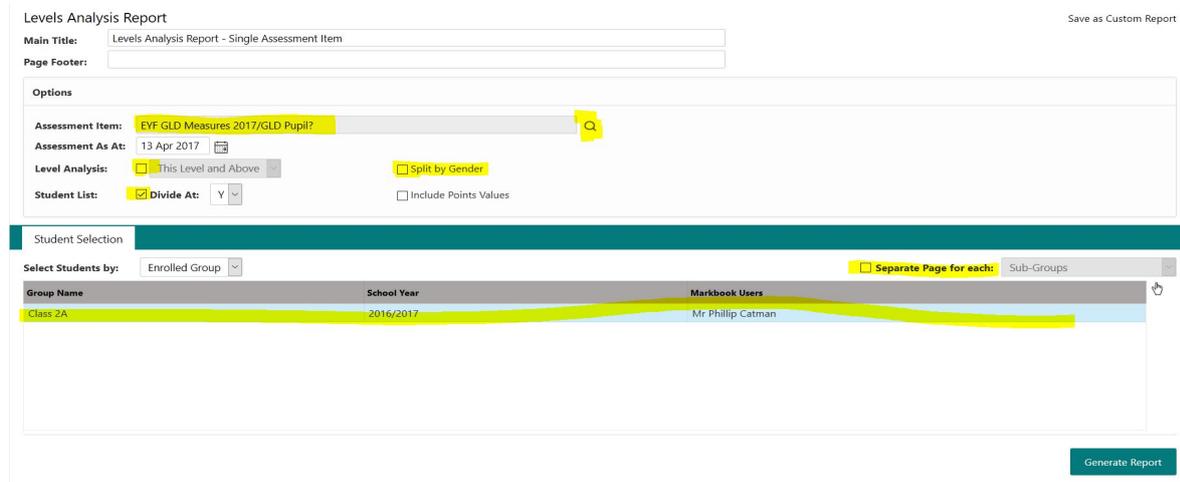


# Using LEVELS ANALYSIS Report for completing Performance Dashboard

## Go to Reports > Assessment > Analysis > Levels Analysis

In this example, *EYF GLD Measures 2019* markbook has been selected along with *GLD Pupil?* column. Report will show % of Yes and No



In the criteria screen, do the following:

- **Assessment item:** click the  - then click on it again and navigate to the user/folder for the **markbook** you want to use. Then select the **column** you want to analyse and click OK (as per the **Help Reports** page instructions in the **Performance Dashboard**). See overleaf for locations of markbooks to help you with this.
- Remove tick from **Level Analysis** box
- **Student List** is optional (leave tick in if you want to see pupil names)
- **Select pupil group from list**
- **Click Generate Report (for whole cohort)**
- To obtain % figures by gender – tick box for **Split by Gender** and click **Generate Report**
- To obtain % figures for groups of pupils, tick box for **Separate Page for each** and select group from pull-down menu – report will calculate figures for each group on a new page

The report will look like this:

**Levels Analysis Report - Single Assessment Item**  
**Assessment Item:** EYF GLD Measures 2017/GLD Pupil? (13 Apr 2017)  
**Students:** 3 selected Students

| Level | Frequency |
|-------|-----------|
| N     | 2 66.66%  |
| Y     | 1 33.33%  |

**Assessment Item Statistics:** (Including Zeros; Excluding Nulls)

|  | Count | Mean | Standard Dev. |
|--|-------|------|---------------|
|  | 3     | 4.0  | 6.92          |

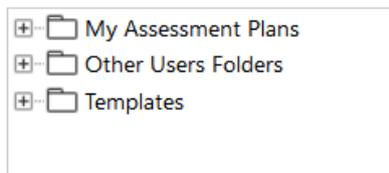
| Students below Level Y             | Students on Level Y | Students above Level Y |
|------------------------------------|---------------------|------------------------|
| Coppard, Ciaran<br>Lawrence, Amber | Evetts, Kieran      |                        |

When you are done, you can close any report to return back to the criteria screen

## Using LEVELS ANALYSIS Report for completing Performance Dashboard

When looking for markbooks – you need to be aware of the user who set them up for you.

When you click on  , and click on it again, you will be taken to the following folder structure:



If **you** have set up the markbooks initially, then you need click + next to '**My Assessment Plans**' folder to open it (as you will be the user who 'owns' the markbook/plan)

If another user – usually the Integriss Administrator – has set up the markbook for you, you need to click + *next to **Other Users Folders*** and then on + *again next to the user name for your Integriss Administrator*

Then you should see the folders as listed below which will hold the markbooks:

*the then click on + next to **KS1 2019 folder to locate NC Key Stage 1 2019 book***

OR

*then click on + next to **KS1 Measures folder to locate KS1 Measures 2019***

OR

*then click on + next to **KS2 2019 folder to locate NC Key Stage 2 2019 book***

OR

*then click on + next to **KS2 Measures folder to locate KS2 Measures 2019***

OR

*then click on + next to **Phonics folder to locate NC Phonics Check 2019 book***

OR

*then click on + next to **Early Years folder to locate NC Early Years F 2019 book***

OR

*then click on + next to **EYF from 2014** then + next to **EYF GLD folder to locate EYF Measures 2019 book***

OR

*+ next to **Year 4 Return folder to locate CBC Year 4 Return 2019 book***

OR

*then click on + next to **KS2 Measures folder to locate Y4 Measures 2019 book***

OR

*then click on + next to **KS2 Measures folder to locate Y4 CBC Measures 2019 book***